

ASANTE AKIM SOUTH MUNICIPAL ASSEMBLY



ANNUAL ACTION PLAN 2025

CHAPTER ONE

GENERAL INTRODUCTION

1.1 Introduction

The 2025 Annual Action Plan takes its root from the 2022-2025 MTDP of the Asante Akim South Municipal Assembly. The 2022-2025 MTDP was prepared through series of consultations with various stakeholders within the Assembly. This is in accordance with the 1992 Constitution of the Republic of Ghana, Local Governance Act, 2016 (Act 936), National Development Planning (System) Regulation, 2016 (L.I. 2232), the Land Use and Spatial Planning Act 2016 (Act 925). In line with the National Medium Term Development Policy Framework, under the “Agenda for Jobs; Creating Prosperity and Equal Opportunity for All”, the 2025 Annual Action Plan hinges on the following development dimensions.

- Economic Development.
- Social Development.
- Environment, Infrastructure and Human Settlement
- Governance, Corruption and Public Accountability.
- Emergency preparedness and response

The 2025 AAP is unique in many respects.

Firstly, it has taken cognizance of both the United Nations Sustainable Development Goals (SDGs) and the African Union Agenda 2063.

In line with views solicited from the Communities and Stakeholders, Programmes and Projects have been formulated to address issues such as Sanitation, Education, Health, Community Upgrading, Socio-Economic infrastructure (Markets), Roads, Transportation, Drainage/Flooding, Disability friendliness, Employment Generation, Livelihood Empowerment Against Poverty (LEAP), School Feeding, Housing, Sanitation and Waste Management, Road Safety, City Resilience, Climate Change among others.

It is important to state that some of the projects and programmes outlined are on-going projects while others are new.

The core objective of the 2025 AAP is to sustain the gains made during the implementation of the 2018-2021 MTDP and ultimately advancing the agenda of changing lives of the People of the Asante Akim Municipal.

1.2 Plan Implementation Cost

The total number of activities for the Assembly in 2025 is 143 of which physical projects are 31 and 112 programmes. These multisectoral activities are geared towards the realization of the vision of the Assembly. They are distributed across all Departments, Units and area councils of the Assembly.

With the development dimensions identified earlier, the distribution of the activities is as follows; Governance, Corruption and Public Accountability (projects), Environment, Infrastructure and Human Settlement (projects), Social Development and Economic Development, Emergency Preparedness and Response. A critical condition for the implementation of the plan is the need for inter departmental and sectoral collaboration.

1.3. Sources of Funding

Prospective funding sources for projects and programmes in the 2025 Annual Action Plan (AAP) include the underlisted. Based on analogous and bottom-up projections as well as expert judgments estimations, the sources of funding for the 2025 AAP are expected from the following;

- Internal Generated Fund (IGF)
- DACF (MP's common fund, PWDs,)
- Donor Agencies
- Central Government Transfers
- Other sources that the Assembly will be seeking to source funds include Public Private Partnership (PPP) projects for some of the capital-intensive projects

1.4 Underlying Assumptions

Following the experience gained from the implementation of the 2018-2021 Medium Term Development Plan (MTDP) of the Assembly, the Municipal Planning Coordinating Unit (MPCU) recognized that the following measures are necessary for the successful implementation of the 2025 Annual Action Plan. These are as follows;

- The need for Coordination and Communication among stakeholders for successful implementation of activities incorporated into the plan, especially the implementing Departments, Units and Sub-Metros of the Assembly.
- Availability of Funds. Timely release of funds to Departments and Units for implementation of projects.

- Massive mobilization of funds from within and sources outside to support implementation of programmes and projects.
- High level of commitment to the 2025 Annual Action Plan from both Management and Heads of Departments/Units.
- Effective and timely reporting on activities Implemented.

**CHAPTER TWO COMPOSITE
ANNUAL ACTION PLAN
2025**

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating	
Development Dimension: Economic Development																	
Local Economic Development	Trade, Tourism and Industrial Development	Provision of entrepreneur trainings and start-up kits for the youth	Municipal wide	←→						30,000.00				✓		BAC/REP/CD	MA
		Support local artisans	Municipal wide	←→						10,000.00				✓		BAC/CD	MA
		Support tourism related activities	Municipal wide	←→						10,000.00				✓		MPO/BAC.	MA
		Support to traditional authorities	Municipal wide	←→						30,000.00				✓		MPO/BAC.	MA
		Facilitate the provision of training and business development services to SMEs	Municipal wide	←→						5,000.00				✓		BAC/CD	MA
	Agricultural Development	Sensitize farmers on PFJ, RFJ, PERD and GAPS	Municipal wide	←→						600.00					✓	Mun. Agric. Department	MA
		Provision of logistics and	Municipal wide	←→						30,000.00				✓		Mun. Agric. Department	MA

		additional Extension Officers to improve their services															
		Monitoring of Agricultural activities	Municipal wide	←	→			2,000.00	11,000.00			✓		Mun. Agric. Department	MA		
		Organize 15AEAs each to embark on home and farm visit	Municipal wide	←	→				17,200.00			✓		Mun. Agric. Department	MA		
		Organize demonstration on the use of PICs bags to store cereals to 150 farmers	Municipal wide	←	→		1,500.00					✓		Mun. Agric. Department	MA		
		Train 35 women on the importance of unpolish rice and its utilization	Municipal wide	←	→				5,00.00			✓		Mun. Agric. Department	MA		
		Train 15 women on laundry soap preparation using palm oil	Municipal wide	←	→				1,000.00			✓		Mun. Agric. Department	MA		
		Train 15 women and 5 men on mushroom production	Municipal wide	←	→				1,800.00			✓		Mun. Agric. Department	MA		
		Train 18 women and 12 men including people with disability on snail production	Municipal wide	←	→				1,000.00			✓		Mun. Agric. Department	MA		

		Train 45 women on the preparation of organic fertilizer	Municipal wide						2,100.00				✓		Mun. Agric. Department	MA
		Organize Training Programmes for 2,500 farmers on the correct application of Agro - Chemicals	Municipal wide						4,000.00				✓		Mun. Agric. Department	MA
		Establish 15 maize demonstration farms	Selected communities						4,200.00					✓	Mun. Agric. Department	MA
		Establish 3 rice demonstration farms	Selected communities						2,800.00					✓	Mun. Agric. Department	MA
		Train 30 farmers on mulching to improve fertility	Selected communities						15,000.00					✓	Mun. Agric. Department	MA
		Sensitize 1500 farmers on child labor, COVID 19, HIV/AIDS and climate change and their consequences	Municipal wide						3,170.00					✓	Mun. Agric. Department	MA
		Organize Research Extension Linkage Committee session (RELC)	Municipal wide						2,000.00					✓	Mun. Agric. Department	MA

		Farmer's Day Celebration	Selected location	←→						90,000.00				✓	Mun. Agric. Department	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating
Development Dimension: Social Development																
Social Service Delivery	Health Delivery	Municipal Response initiative on Malaria	Municipal wide	←→						38,145.97				✓	Health Directorate	MA
		Support to COVID-19 Activities & Public Health Emergency	Municipal wide	←→						40,000.00				✓	Health Directorate	MA
		Complete No. CHPS compound	Yaw Barima	←→						198,802.87				✓	MPO/WORKS/HEALTH DEPT	MA
		Complete 1No. 6-Unit Classroom block	Ofoase	←→						51,286.27				✓	GES/MPO/Works	MA
		Completion of 1no CHPs compound	Amanfrom	←→						97,988.14				✓	MPO/WORKS/HEALTH DEPT	MA
		Construction of 1No. CHPs compound with 2-units staff accommodation, 4-seater toilet	Dwendwene	←→						1,680,813.59				✓	Health Directorate	MA











		classroom block with office, store, 4-seater W/C toilet with mechanized borehole																	
		Construction of 1No 3 Units classroom block	Yawkwei							455,651.76			✓		GES/MPO	MA			
		Provide Teaching and learning Materials (Dual desk, Mono desk, Lesson notebook, registers, Chalk, Textbooks, etc)	Municipal wide							60,000.00	233,000.00		✓		GES/MPO	MA			
		Monitoring of Free SHS	Municipal Wide							10,000.00				✓	GES	MA			
		Organize Mock examination for Junior High School final year students	Municipal wide							30,000.00				✓	GES	MA			
		Organise Municipal Education Oversight (MEOC) meetings	Central Administration							4,000.00				✓	GES	MA			
		Independence Day celebration	Municipal wide							60,000.00				✓	MPO/WORKS/EDUC.	MA			
		Support Municipal Education Fund	Municipal wide							100,000.00				✓	GES	MA			










Social Protection	Support Persons with Disabilities with economic empowerment (60 PWDs)	Municipal wide					1,500.00	70,000.00					✓	SW/CD	MA
	Support Child rights promotion and Protection	Municipal wide				6,000.00		19,500.00					✓	SW/CD/Legal Aid/CHRAJ/GPS/NGOs/GES	MA
	Advocacy and sensitization on issues of vulnerability and disability on radio station and selected communities	Selected Communities						10,000.00					✓	SW/CD	MA
	Registration of persons with disability and other vulnerable groups in at least 5 communities and provide free NHI to them	5 communities							11,500.00				✓	SW/CD	MA
	Organize community and stakeholders' collaborative engagements	6 communities				6,000.00							✓	SW/CD	MA
	Organized gender-based discrimination, domestic violence and	4 Communities					5,500.00						✓	SW/CD	MA

		women empowerment campaigns at communities, radio station and information centres													
		Organized anti-teenage pregnancy, menstrual hygiene and child protection campaigns at communities, radio station and information centres	Municipal wide						2,500.00				✓	SW/CD	MA
		Formation of anti-teenage pregnancy clubs in 8 Junior and 2 Senior High schools as well as appoint and train gender base violent coordinators in these schools	Municipal wide					2,000.00					✓	SW/CD	MA
		Procure office equipment and stationaries	SW/CD office					2,000.00	24,000.00				✓	SW/CD	MA
		Embark on periodic monitoring of Justice Administration cases	Municipal wide					5,000.00					✓	SW/CD	MA

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department			
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating		
Development Dimension: Environment, Infrastructure and Human Settlements Development																		
Environment, Infrastructure Delivery and Management	Natural Resource Conservation and Management	Land restoration and afforestation	Municipal wide					30,000.00						✓	Forestry	MA		
		Support to tree planting exercise	Municipal wide						10,000.00						✓	Forestry	MA	
	Water and Sanitation	Organize sensitization and education to promote the construction of household toilet						25,000.00							✓	Env. Health	MA	
		Procure Sanitation equipment, drugs, and disinfection	Env. Health						20,000.00							✓	Env. Health	MA
		Fumigation, disinfection, and disinfestation exercise	Municipal wide						20,000.00							✓	Env. Health	MA
		Support to solid waste management	Municipal wide							80,000.00						✓	Env. Health	MA

	Support to liquid waste management	Municipal wide	←					40,000.00					✓	Env. Health	MA
	Street Cleaning, desilting of drains and weeding of public spaces along major streets with the CBD's		←					30,000.00					✓	Env. Health	MA
	Organized Medical Screening and Health education for food and drinks handlers	Municipal wide	←					15,000.00					✓	Env. Health/Health Service	MA
	Organize environmental health and sanitation education	Municipal wide	←					40,000.00					✓	Env. Health/Health Service	MA
	Repair works on 20-seater Biogas Water Closet Toilet Facility With Mechanized Borehole	Asankare	←						64,130.00				✓	MPO/WORKS/HEALTH DEPT	MA
	Clearing and leveling of final refuse disposal site	Municipal wide	←					2,000.00	320,000.00				✓	Env. Health	MA
	Noise Control	Juaso	←					25,000.00					✓	Env. Health	MA
1. Emergency Planning and response (Including COVID-19 Recovery Plan)															










Disaster Prevention and Management (NADMO)	Educate and sensitize the public on climate change	Municipal wide			4,000.00					✓	NADMO	MA
	Undertake emergency response	Municipal wide				5,000.00				✓		NADMO
	Organize Public Education on Disaster Prevention and management	Municipal wide			5,000.00	30,000.00				✓	NADMO	MA
	Identify and map out all disaster-prone zones and safe havens	Municipal wide				7,000.00				✓	NADMO	MA
	Train Staff in DRR	Staff				6,000.00				✓	NADMO	MA
	Formation and training of DVGs	Municipal				5,000.00				✓	NADMO	MA
	Undertake routine monitoring and evaluation	Municipal				7,000.00				✓	NADMO	MA
	Spatial Planning and Management	Preparation and revision of Planning Schemes	Selected Communities				60,000.00			✓		Physical Planning
Street naming and property addressing		Municipal wide				20,000.00			✓		Physical Planning	MA
Preparation of structure plan					10,000	50,000.00			✓		Physical Planning	MA

		Public education and awareness creation on spatial planning and permit acquisitions	Municipal wide				10,000.00			✓		Physical Planning	MA
Roads		Routine Maintenance and Reshaping of roads (20km)	Municipal wide				240,000.00				✓	Works	MA
		Undertake Road Inventory	Municipal wide			2,000.00					✓	Works/Urban roads	MA
		Sensitization of Drivers in the Municipality on Prevention of road accidents - Public education	Municipal wide				20,000.00				✓	Works	MA
Energy		Conduct routine maintenance of Street lights	Municipal wide				200,000.00				✓	Works/MPO	MA
Infrastructure and Maintenance		Development control exercise	Municipal Wide		19,000.00					MA		MPO/WORKS	MA
		Supervision and inspection of infrastructure Projects	Municipal Wide			8,000.00				✓		MPO/WORKS	MA
		Supply of Building Materials for Self-Help Projects	Municipal wide			134,999.68	70,000.00				✓	Works	MA
		Resource Area Councils (substructures)	Municipal wide				50,000.00				✓	WORKS/MPO	MA

		Renovation of Assembly block and departmental offices	Juaso						63,513.82				✓	WORKS/MP O	MA
		Maintenance of Assembly bungalow	Juaso						247,921.25				✓	WORKS/MP O	MA
		Drilling and Mechanization of 1 no. borehole with overhead tank and 5 no. standpipes	Kokoado, Abrewanko, Tanokrom and Breku						530,103.00				✓	WORKS/MP O	MA
		Drilling and Mechanization of 1 no. borehole with overhead tank and 5 no. standpipes	Gyankobaa, Kwaaben, Domiso, Atane Ata						538,377.00				✓	WORKS/MP O	MA
		Drilling and Mechanization of 1 no. borehole with overhead tank and 5 no. standpipes	Densereso, Kokoben, Tokwai Odumasi and Agyakuma						541,611.00				✓	WORKS/MP O	MA
		Rehabilitation of Municipal Health	Juaso						269,494.20				✓	WORKS/MP O	MA

		Director's Bungalow															
		Renovation of MCEs bungalow	Juaso							198,522.98					✓	WORKS/MPO	MA
		Renovate dilapidated / ripped off school buildings	Municipal wide							80,000.00					✓	WORKS/MPO	MA
		Design and construction of an ultra- modern market with 10-seater W/C with a mechanized borehole, police post, paved bus terminal (24 Hrs Market)	Juaso							4,532,238.49					✓	MPO	MA
		Compleion of 1No market	Dampong							994,630.49					✓	Works	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating	
Development Dimension: Governance, Corruption and Public Accountability																	
Management, Administration and Security	Security services	Provide support for security agencies in the Municipal	Central Admin.							40,000.00					✓	Admin.	MA
		Completion of police station	Dampong							97,979.33					✓	Works/GPS	MA

Finance and Audit	Embark upon pay your levy education campaign	Municipal Wide	←					20,000.00			✓		FINANCE/AUDIT.	MA
	Payment of Telecommunication bills and broadband fees	Municipal Wide	←					35,000.00			✓		FIN. DEPT/MIS	MA
	Printing of Vehicle Stickers	Municipal Wide	←					5,000.00			✓		FINANCE/REVENUE	MA
	Support to Internal Audit activities	Central Admin.	←					12,000.00				✓	Audit	MA
Planning, Budgeting and Coordination	Support Monitoring and Evaluation activities	Central Admin.	←					60,000.00				✓	MPCU	MA
	Support to MPCU Activities	Central Admin.	←					20,000.00				✓	MPO	MA
	Support to 2025 Budget Preparation	Central Admin.	←					15,000.00			✓		Budget	MA
	Gazetting of Fee fixing and Bye laws for 2024	Central Admin.	←					25,000.00			✓		Budget	MA
	Preparation of MTDP 2026-2029		←					100,000.00			✓		Planning	MA
	Stakeholders' consultation	Central Admin.	←				15,000.00	5,000.00			✓		MPO	MA
Human Resource	Capacity building for staff	Central Admin.	←				10,000.00	20,000.00			✓	HR/MPO	MA	

	Managem nt	Prepare HRMIS & updates	Central Admin.				5,000.00				✓	HR/MIS	MA
	Statistical Services	Collate, compile and update the District Development Data Platform (DDDP)	Central Admin.				5,000.00				✓	Statistical Dept./All HODs	MA
		Organize sensitization and education on the relevance of statistical data	Municipal wide				10,000.00				✓	Statistical Dept.	MA
		Update all ratable properties	Municipal wide				10,000.00				✓	Statistical Dept.	MA
		Training programme for administrative data collection	Central Admin.				10,000.00				✓	Statistical Dept./All HOD	MA
		Procurement of stationery eg. Modem	Central Admin.				15,000.00				✓	Statistical Dept./Procu rement	MA
		General Administra tion	Servicing of Assembly Meetings and sub-structures (refreshment and allowance)	Central Admin.				5,000.00	86,000.00			✓	Admin.
	Emergency /contingency		Central Admin				50,000.00	80,000.00			✓	Admin.	MA
	MCE Community engagement (PM& S)		Central Admin					30,000.00			✓	Admin.	MA

	Maintain office Vehicles and equipment	Central Administration					22,000.00	10,000.00					✓	Works	MA
	Legal Services	Central Admin.						5,000.00					✓	Admin.	MA
	Seminars/ Conference/ Workshops	Central Admin.					15,000.00	20,000.00					✓	Admin.	MA
	Fuel and Lubricants	Central Admin						60,000.00					✓	Admin.	MA
	Organize National Functions (Citizen Day)	Central Admin.						10,000.00					✓	Admin.	MA
	Pay Website premiums	Central Admin.						25,000.00					✓	MIS/Fin. Dept.	MA
	Undertake Media Programmes (FM/Press) and purchase of news paper	Central Admin.					6,000.00	20,000.00					✓	Admin.	MA
	Payment of utilities (water and light)	Central Admin.					11,000.00	70,00.00					✓	Admin.	MA
	Payment of Donations, Contribution, Protocols services and NALAG dues and diaries	Central Admin.					30,000.00	50,991.95					✓	Admin.	MA
	Procurement office equipment	Central Admin.							25,000.00				✓	Admin.	MA

	Commission to revenue collectors	Central Admin.	←	→		60,000.00						✓	Admin.	MA
	Payment of medical expense	Central Admin.	←	→		10,000.00						✓	Admin.	MA
	Postal charges	Central Admin.	←	→		500.00						✓	Admin.	MA
	Payment of Transfer grant	Central Admin.	←	→		25,000.00						✓	Admin.	MA
	Payment of causal workers' salaries	Central Admin.	←	→		120,000.00						✓	Admin.	MA
	Procurement of Printed Material and Stationery	Central Admin.	←	→		30,000.00	40,000.00					✓	Fin./Stores	MA
	Bank Charges	Central Admin.	←	→			1,000.00					✓	Fin./Stores	MA
	Support to birth and death registry	Central Admin.	←	→			40,000.00					✓		
	Organize Townhall/ Public Fora on Current developmental issues	Central Admin.	←	→			40,000.00					✓	Admin.	MA
TOTAL	143		←	→										